

Exhibitor Information

33rd Annual Water EXPO

Ramkota Hotel & Conference Center Bismarck

February 12-14, 2019

- Booth Information** A standard booth includes a choice of table sizes (4 'or 8'), two chairs, power available upon request, wireless internet. All persons working at the booth must wear a name badge. If additional name badges are needed, refer to the additional exhibitor section of the Booth Registration form. Exhibitors with Corporate Elite and Diamond sponsorship will be given premium booth locations. Contact us with any additional booth needs (one booth per membership, one company per booth).
- Schedule of Events**
- | | |
|---|--|
| Monday, February 11 (2:00 to 6:00 pm) | Early Setup Time |
| Tuesday, February 12 (8:00 am to 2:30 pm) | Exhibit Setup Time |
| Tuesday, February 12 (3:00 to 6:00 pm) | Exhibit Hours & Legislative Reception |
| Wednesday, February 13 (7:30 am to Noon) | Exhibit Hours |
| Wednesday, February 13 (8:45 to 10:45 am) | Exhibit Hall Demonstrations
and door prize drawings |
| Wednesday, February 13 (1:00 to 4:00 pm) | Training Sessions |
| Wednesday, February 13 (5:00 pm) | Social Hour, Awards Banquet &
Live Auction |
| Thursday, February 14 (8:30 to 11:45 am) | Training Sessions |
- Sponsorship Opportunities** Sponsorship opportunities are available. Special recognition and advertisement will be given to sponsors as indicated on the enclosed Sponsorship Opportunities form.
- Demonstrations and Training** Exhibitors are allowed the opportunity to formally demonstrate their products or services. Further information is available on the Call for Presentations form.
- Drawings and Prizes** Promotional items and giveaways are allowed at your booth. Please provide one door prize for the exhibit hall drawing held at 11:00 am on Wednesday. Please attach a business card to these items and leave them at the NDRWSA booth.
- Scholarship Auction** A "Live" scholarship auction will be held after the awards banquet on Wednesday. Please consider donating an item to be auctioned. All proceeds directly benefit the scholarship program.
- Lodging** Lodging arrangements should be made directly with Ramkota Hotel & Conference Center, 800 S 3rd St, Bismarck, 701.258.7700. A block of rooms has been reserved under "ND Rural Water."
- Cancellations and Late Fees** In the unlikely event you should cancel your registration, a \$50 administration fee will be charged if notice of cancellation is received on or before January 28, 2019. No refunds after January 28, 2019. An additional \$50 will be added to registrations postmarked after January 28, 2019.